

CITY OF WEED
BUDGET
FOR FISCAL YEARS
2015 - 2016
&
2016 - 2017

MAYOR
Bob Hall

MAYOR PRO-TEM
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Presented
June 5, 2015

Adopted
June 11, 2015

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CITY OF WEED
REVENUE – BY FUND

FUND: 10 - GENERAL

The general fund is the primary operating fund and is used to account for resources that are not required legally or by sound financial management to be accounted for in another fund. Revenues received and not designated for a particular fund are placed in the general fund.

Expenditures may be made from this fund for any authorized municipal purpose.

The general fund is the principle fund of the City. This fund will continue to play the dominant role in City finances.

REVENUE

In the general fund, most revenue is projected in accordance with standard practices used in revenue projection. The general fund in this preliminary budget is shown in total not to have any sizable changes that will affect City operations that are financed from this fund. Some specifics for this budget cycle are as follows:

The property tax revenue during the past years has been stagnant during the recession with a modest reduction due to reassessment. An additional reduction is anticipated due to the Boles Fire. increased Past state borrowing of property tax is projected to end within the next two-year budget cycle.

The sales tax is expected to increase due to the business activity at south Weed and elsewhere with the increase in gasoline prices and additional development.

In March 2015 the voters approved a Transaction and Use tax which will be collected beginning July 1, 2015. This revenue is separately budgeted from other general fund revenues.

The Transient Occupation Taxes have remained relatively stable during the past years and may increase in the future if a new hotel is constructed in the south Weed area. However, until construction begins, no increase will be anticipated.

The construction permits included in the licenses and fees category are expected to be significant due to reconstruction following the Boles Fire. This will tail off at the conclusion of the next budget cycle.

Franchise taxes continue to increase with increased electrical rates. Cable television franchise taxes are fairly stable.

The revenue from other agencies also includes various one-time grants received that did not require a separate fund accounting.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
Taxes	2,060,000	2,121,800	2,038,868	2,079,000	2,280,000	2,340,000
Licenses & Fees	22,000	22,000	23,699	86,000	85,000	65,000
Interest	300	400	239	350	400	450
Franchise Taxes	68,000	68,000	72,829	74,000	72,000	76,000
From Other Agencies	370,000	380,000	271,097	234,500	7,400,000	2,300,000
Vehicle Code Fines	8,000	8,000	9,306	10,000	10,000	10,000
TOTAL	2,529,100	2,601,000	2,416,038	2,483,850	9,847,400	4,791,450

FUND: 11- SOLID WASTE

The enterprise funds provide an accounting of those monies collected for operations that are operated in a manner similar to a private business enterprise. The cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

Rates for garbage service are established by resolution. The revenue generated by these rates is collected to provide for the collection and disposal of solid waste services within the city. The closure of the former City landfill site is also financed from this fund.

REVENUE

Revenues are expected to decline in FY 2015-2016 due to the Boles Fire and be partially restored in FY 2016-2017 due to reconstruction.

Rates for garbage service are automatically adjusted at the beginning of each fiscal year to reflect the change in the consumer price index. No additional increase has been requested for this budget cycle.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	537,428	545,488	512,264	503,800	502,000	520,000

FUND: 12 - WATER

The enterprise funds provide an accounting of those monies collected for operations that are operated in a manner similar to a private business enterprise. The cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

Rates for water service are established by resolution. The City collects the revenue generated by these rates for the purpose of maintaining and operating the water system. The charge may be used for the acquisition, construction, reconstruction, administration, and maintenance and operation of the water facilities. The revenue may also be used to repay federal, state or other loans or advances made to the City for the construction or reconstruction of the system.

REVENUE

Revenues are expected to decline in FY 2015-2016 due to the Boles Fire and be partially restored in FY 2016-2017 due to reconstruction.

A seven-step increase in water rates was approved in 2012. The fourth of these seven steps was implemented on March 1, 2015. In addition, the water rates as established are automatically adjusted at the beginning of each fiscal year to reflect the change in the consumer price index. The County has contracted with the City for the billing and operation of the Carrick Addition water system. A rate increase for the Carrick Addition has been requested and this budget assumes that this rate increase will be approved and the new rates collected at the beginning of the budget year. Carrick Addition revenue and expenditures are reflected in the Water Fund.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	431,386	454,250	423,242	396,400	388,000	425,000

FUND: 13- GAS TAX 2103

Section 2103 of the Streets and Highways Code allocates a portion on the Highway Users Tax Fund to cities for the maintenance of local roads. The funds allocated under Section 2103 are allocated on a per capita basis.

REVENUE

The revenue for this fund may be used for the construction, repair, and maintenance of local roadways.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	42,887	42,900	41,832	30,050	30,000	30,000

FUND: 15- SIDEWALK

The sidewalk fund was established to account for the construction or replacement of sidewalks by providing low-interest loans to assist responsible property owners.

REVENUE

No revenue is anticipated for this purpose during this budget cycle.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUND: 16 - TRANSPORTATION DEVELOPMENT ACT

The Transportation Development Act created in each county a Local Transportation Fund to be used for transportation purposes specified in the Act. This Act was enacted at the time that sales tax was applied to gasoline. The revenues are derived from 1/4 cent of the 6 cent retail sales tax collected statewide. The 1/4 cent is returned to the county where the tax was collected. The county then apportions the amount as determined by the Local Transportation Commission. The purpose of this fund includes payment to certain entities under contract with a city for transit services, payments to the National Railroad Passenger Corporation for passenger rail service, and local streets and roads including facilities provided for the exclusive use by pedestrians and bicycles.

REVENUE

For the purpose of budget projection, no revenue is anticipated. Revenue that may be received will be recognized by the City Council and authorized for expenditure at that time. Revenues available to cities within Siskiyou County are anticipated to be less than in previous years because of STAGE having first priority on the available funds.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	-0-	-0-	21,940	33,742	-0-	-0-

FUND: 17 - GAS TAX 2105

Proposition 111 added Section 2105 to the Streets and Highway Code which provide an apportionment to cities based on population. The revenue is generated through a percentage of the per gallon state tax on motor vehicle fuel sold. The amount collected by the state is divided by the population to arrive at a per-capita amount. The Section 2105

monies may be used for street maintenance and construction purposes. Accounting for these street monies is maintained by use of this separate fund.

REVENUE

The number of gallons of gasoline sold in California is expected to remain relatively even resulting in the revenue remaining essentially flat.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	14,155	14,200	20,421	17,320	17,000	17,000

FUND: 18 - GAS TAX 2106

Under the provisions of Section 2106 of the Streets and Highway Code, the City receives a portion of the gas tax collected on a per gallon basis. These funds are to be used for the research, planning, construction, improvement, maintenance, and operation of public streets and highways. A portion of the revenue derived by the state is disbursed to the cities at a fixed amount of \$400 per month and the remainder on a per capita basis. Accounting for these street monies is maintained by use of this separate fund

REVENUE

The number of gallons of gasoline sold in California is expected to remain relatively even resulting in the revenue remaining essentially flat.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	14,183	14,200	17,826	19,030	18,500	19,000

FUND: 19 - GAS TAX 2107

The use of funds collected under Section 2107 of the Streets and Highway Code are similar to 2106. Historically the two sections had differences in expenditure purposes, however they now serve the purpose of describing the distribution method of the revenues received on a per gallon basis. The apportionment from the state is on a per capita basis. Accounting for these street monies is maintained by use of this separate fund.

REVENUE

The number of gallons of gasoline sold in California is expected to remain relatively even resulting in the revenue remaining essentially flat.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	21,074	21,100	21,845	21,690	21,000	22,500

FUND: 20 - COMMUNITY DEVELOPMENT & PROMOTION

The voters of Weed in June of 1990 approved a 2% transit occupancy tax for the purpose of city promotion, economic enhancement, community beautification and community events. This fund was established to account for the revenue and expenditure of these monies.

REVENUE

The revenue has remained relatively flat in recent years and is not expected to change during this budget cycle unless a new hotel is constructed.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	63,000	63,000	61,725	67,500	69,000	69,000

FUND: 21 - GAS TAX 2107 (SNOW REMOVAL)

The revenue collected for snow removal under Section 2107 of the Streets and Highway Code is to be used exclusively for reimbursement of snow removal expense during the previous fiscal year. The reimbursement is equal to an amount of 50 percent of the expenditures in excess of \$5,000.

REVENUE

The revenue from this fund will fluctuate with the snow removal activity taking place during the previous fiscal year. No overall growth of revenue in this fund is projected with this budget.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	53,000	53,000	73,091	25,000	53,000	53,000

FUND: 22 - GAS TAX 2107.5

The revenue collected under Section 2107.5 of the Streets and Highway Code is to be used exclusively for engineering costs and administrative expenses in respect to city streets. The amount received is fixed depending on population of the City. For the City of Weed, no change in the amount of revenue is expected until the City's population reaches 5,000.

REVENUE

Any growth of revenue will be with population growth. No change is projected with this budget.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	1,000	1,000	1,000	1,000	1,000	1,000

FUND: 23 – CENTENNIAL PLAZA /CITY HALL PROJECT

This fund has been established for the purpose of accounting for the monies received and expended for the city hall Centennial Plaza.

REVENUE

The revenues in the past have been from donations and sale of Weed Centennial items. Donations are not anticipated during this budget cycle.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUND: 29 - SOUTH WEED TRAFFIC IMPACT

This fund accounts for traffic impact fees collected from development in the vicinity of the South Weed interchange. Deferral agreements are expected for the development planned to take place during this budget period. The revenue from these deferrals will be shown in future budget.

REVENUE

Projected revenue is from anticipated residential and business development.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUND: 32 – PAL PROGRAM

This fund is used to account for contributions and foundation grants received for the police department sanctioned PAL Program.

REVENUE

The revenues are normally project specific and will change with each fiscal year.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUND: 34 - STIP GRANT SHASTINA/BLACK BUTTE REALIGNMENT

FUND: 59 & 47 - CDBG PROGRAM INCOME

The CDBG Program Income fund is used to account for the payments received on rehabilitation housing and business loans.

REVENUE

The revenues in the past have been from grants that have subsequently been loaned to residents for housing rehabilitation . The projected revenues include the repayments of the principal and the interest.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	106,800	18,000	116,794	145,800	550,000	-0-

FUND: 64 - WATER CAPITAL

A water capital fund has been established for the purpose of providing for water system improvements. This includes the development and update of a water master plan to serve the development of the city, and expansion of the source and delivery system in accordance with the plan. The plan serves as the basis for the water capital improvement program to meet the needs of the new development. The financing of these improvements is through a connection charge for new services.

REVENUE

The revenue received is from new water connections to the City’s system. The amount received will fluctuate with construction activity.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	-0-	-0-	-0-	3,200	-0-	-0-

FUND: 68 - SEWER CAPITAL

Section 14.08.290 of the WMC provides for a connection charges to the city sewage system. The charges consist of two components - to cover the City's cost of making the physical connection to the sewage system, and to pay for the proportionate share of the existing capital cost. This fund has been established by practice for the accounting of these connection charges.

REVENUE

The revenue received is from new sewer connections to the City’s system. The amount received will fluctuate with construction activity.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUND: 80, 82 & 83 – SEWER

The enterprise funds provide an accounting of those monies collected for operations that are financed and operated in a manner similar to private business enterprises. The cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

Rates for sewer service are established by resolution. The City collects the revenue generated by these rates for the purpose of maintaining and operating the sewer systems. The charge may be used for the acquisition, construction, reconstruction, administration, and maintenance and operation of the sanitation or sewage collection and treatment facilities. The revenue may also be used to repay federal, state or other loans or advances made to the City for the construction or reconstruction of the system.

REVENUE

A seven-step increase in sewer rates was approved in 2012. The fourth on these seven steps was implemented on March 1, 2015. In addition, the sewer rates as established are automatically adjusted at the beginning of each fiscal year to reflect the change in the consumer price index.

REVENUE SUMMARY						
	Prior Budget		Actual	Estimate	Budget	
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
TOTAL	464,440	482,358	460,137	451,600	420,000	460,000

CITY OF WEED
EXPENDITURES – BY FUNCTION & ACTIVITY

FUNCTION: General Government
 DEPT: 410

ACTIVITY: City Council

OBJECTIVES:

The City Council is the legislative body of the City government and is composed of five Council Members elected for overlapping four-year terms. The City Council is responsible for formulating the board policies for the municipal corporation and appointing key administrative officials. The Council Members choose one of their own to serve as Mayor for a one-year term. The Mayor presides over meetings of the Council, votes as a member of the Council, but has no veto power. The Mayor represents the City government in all official and ceremonial matters.

LEVEL OF SERVICE:

Regular meetings of the city council are held the second Thursday of each month starting at 5:30 p.m. Adjourned and special meetings are also held at dates and times selected by the council on an as-needed basis. Committee meetings, inspection trips, and informal conferences are required so that members may be completely informed. Council members also meet with other officials of federal, state, other local governments and organizations, regarding matters of concern to municipal government. Formal and informal meetings with citizens on the many civic activities are an obligation of the City Council.

CHANGES OVER PREVIOUS YEAR:

There are no proposed changes to the budget.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	17,411	17,411	16,794	16,794
Supplies & Other Services	4,400	4,400	4,392	4,400
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	21,811	21,811	21,186	21,194

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	17,411	17,411	17,411	17,411	17,411	17,411
Sup. & Svc.	4,400	4,400	4,400	4,400	4,400	4,400
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	21,811	21,811	21,811	21,811	21,811	21,811

FUNDING						
Gen. Govt.	21,811	21,811	21,811	21,811	21,811	21,811

FUNCTION: General Government
DEPT: 411

ACTIVITY: Administration

OBJECTIVES:

This activity has two major components: the office of the city administrator and the office of the city clerk. State law permits the City Council to hire a professional administrator to handle the affairs of the City, much like a board of directors of a private corporation employ a chief executive officer to carry out its policies. The Council appoints a city administrator to administer City policy, coordinate the departments of the municipal government, and represent the City in its relations with the public and other governmental jurisdictions.

The city clerk is the custodian of all official City records and documents including deeds, agreements, contracts, council minutes, ordinances and resolutions. The city clerk is the secretary for the city council.

LEVEL OF SERVICE:

The city administrator through the application of sound and modern management, practices, and procedures implements the policies set by the City Council through all the departments and divisions of labor and skills in the City. Specifically, to see that all laws and ordinances of the City are enforced; that all franchises, permits and privileges granted by the City are observed; to exercise control over all departments of the City; to recommend to the Council the appointment, removal, promotion and demotion of department heads; to perform the duties of the personnel officer; to analyze various services of the City and make recommendations which will result in a high degree of efficiency; to recommend for adoption measures and ordinances; to attend all meetings of the City Council; to keep the City Council advised at all time of the financial conditions and needs of the City; to prepare a balanced annual budget and proposed annual salary plan; to purchase all supplies for the City; to make investigations into the affairs of the City; to exercise general supervision of all City property; and to perform other duties as delegated by ordinance or resolution of the City Council.

The City Clerk is required to attend all Council meetings; prepare action minutes of the meeting; to number, index, post, and codify approximately 9 ordinances per year; to number and index approximately 35 resolutions per year; to issue a minimum of 250 business licenses annually with related reporting and delinquent collection; to maintain all official City records and files; to conduct all City elections; to maintain custody of the city seal; to administer oaths or affirmations and take and certify affidavits and depositions pertaining to city affairs and business which may be used in any court or proceedings in the State; and to attend professional meetings to keep abreast on matters of concern to municipal government.

CHANGES OVER PREVIOUS YEAR:

The City previously subscribed to a DVD service to obtain parcel information including the names and addresses of property owners for the purpose of giving legal notice on planning matters. This subscription cost \$300 a year. Unfortunately this service will be discontinued. The City will be required to subscribe to an alternative on-line system which costs \$1,799 a year.

Keeping citizens informed and to give citizens access to information is an important goal of the City Council. The City will subscribe to an affordable meeting management program which will synchronize documents such as agendas, minutes, and staff reports with audio/video stream of Council and Planning Commission meetings. These items will be available 24/7 on the City's web site and will have a web-based search and retrieval program. An additional lap-top computer will need to be purchased to make the system operational.

The capital outlay of \$300,000 is the anticipated budget for updating the City's General Plan. Funding is anticipated to be a grant.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	213,313	220,240	218,736	176,800
Supplies & Other Services	26,000	26,000	27,244	20,000
Capital Outlay	-0-	-0-		
TOTAL	239,313	246,240	245,980	196,800

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	236,098	238,758	236,098	238,758	236,098	238,758
Sup. & Svc.	31,500	31,500	31,500	31,500	31,500	31,500
Cap. Out.	200,000	100,000	200,000	100,000	200,000	100,000
TOTAL	467,598	370,258	467,598	370,258	467,598	370,258

FUNDING						
Gen. Govt.	267,598	270,258	267,598	270,258	267,598	270,258
Other	200,000	100,000	200,000	100,000	200,000	100,000

FUNCTION: General Government
DEPT: 413

ACTIVITY: Finance

OBJECTIVES:

The finance activity includes those activities necessary to provide internal support to the departments and customer service. Included in this activity are the duties of finance administration, personnel administration, data processing, risk management, grant administration and economic development.

Finance administration is necessary for the proper maintenance of the City's accounting records and preparing financial reports as required by the City Council, and state and federal laws. Incoming monies are deposited and expenditures are made using these deposited monies.

Personnel administration is for the purpose of maintaining personnel records of the employees of the City, assuring compliance with various laws relating to personnel matters, and the maintenance of a classification and pay plan.

Risk management includes the liability insurance, workers compensation along with other insurance administration such as equipment, buildings and contents, and employee health, dental, vision and prescription drugs.

Grant administration provide for the writing of applications for the various grants and the administration of grants received by the City such as the Community Development Block Grants, Housing and Community Development, Economic Development Administration, Rural Development, Federal Emergency Management Agency, and state Office of Emergency Services.

Economic development is for the assisting of individual business expansion or location through loans or public improvement grants.

LEVEL OF SERVICE:

All incoming monies are received and deposited daily. All billing by the City, including water, sewer and garbage are prepared by this department. All checks payable by the City on just demand are certified to their accuracy prior to payment. A monthly report on the revenues received, the expenditures made, and the fund balances is prepared and maintained on file. An independent audit is prepared annually.

The personnel functions include maintenance of personnel records, payroll and employee benefits administration for the 38+ full time and various part time employees plus the City Council.

Data processing includes the monthly billing of water, sewer, garbage and special billings, and the maintenance of the general ledger.

CHANGES OVER PREVIOUS YEAR:

The capital outlay is for financial software.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	227,612	233,403	224,492	165,100
Supplies & Other Services	18,700	18,700	16,385	12,000
Capital Outlay	25,000	25,000		
TOTAL	271,312	277,103	240,877	177,100

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	229,451	233,403	229,451	233,403	229,451	233,403
Sup. & Svc.	18,700	18,700	18,700	18,700	18,700	18,700
Cap. Out.	40,000	40,000	40,000	40,000	40,000	40,000
TOTAL	288,151	292,103	288,151	292,103	288,151	292,103

FUNDING						
Gen. Govt.	288,151	292,103	288,151	292,103	288,151	292,103

FUNCTION: General Government
 DEPT: 414

ACTIVITY: City Attorney

OBJECTIVES:

The city attorney is charged with the task of advising the city council, city administrator and other city officials on all legal aspects of municipal operations. The office represents the City in civil actions, prosecutes violations of City ordinance, and drafts required legal documents.

LEVEL OF SERVICE:

The city attorney is required to attend all council meetings and when necessary, to attend council committee, planning commission and other advisory body meetings. The city attorney prepares or reviews ordinances, resolutions, contracts, deeds and other legal documents. Attorney-client relationship is furnished for members of the council and appointed officials in all City associated matters. Other services of the city attorney include meeting with the city administrator and other City officials on an on-call basis, and keeping the city council, the city administrator, and staff advised of current law affecting decisions and programs of the City. The city attorney services are performed through contract with a private attorney.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	30,000	30,000	27,417	29,500
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	30,000	30,000	27,417	29,500

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	30,000	30,000	30,000	30,000	30,000	30,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	30,000	30,000	30,000	30,000	30,000	30,000

FUNDING						
Gen. Govt.	30,000	30,000	30,000	30,000	30,000	30,000

FUNCTION: General Government
 DEPT: 416

ACTIVITY: Gen. Govt. Building

OBJECTIVES:

The general government building activity provides for the maintenance and operation of the city hall building and surrounding grounds. This activity is an internal service and does not provide direct service to the public, although the public uses the facility in conjunction with various activities. The city hall also serves as a symbol of the local government for the citizens of Weed. A good appearance is required to more favorably serve the public and also provide an example for others in the community to follow.

LEVEL OF SERVICE:

To provide the city hall and other building operations with electric, gas, water, sewer and garbage utilities, to provide for all City telephone costs located within the city hall and corporation yard buildings, and to maintain janitorial services for the five days per week that the facility is open to the public. To have available emergency power for the telephone, radio systems and essential lighting in city hall during power outages. To maintain the city hall Centennial Plaza fountain, lighting, security devices, and outdoor furniture installed in 2001.

CHANGES OVER PREVIOUS YEAR:

The new library location is an additional building added this year. Capital is the local match for a grant to install A generator in City Hall for emergency power.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	39,769	40,825	45,733	20,200
Supplies & Other Services	40,000	40,000	51,272	44,500
Capital Outlay	2,000	-0-	3,611	-0-
TOTAL	81,769	80,825	100,616	64,700

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	40,685	41,768	40,685	41,768	40,685	41,768
Sup. & Svc.	50,000	50,000	50,000	50,000	50,000	50,000
Cap. Out.	19,200	-0-	19,200	-0-	19,200	-0-
TOTAL	109,885	91,768	109,885	91,768	109,885	91,768

FUNDING						
Gen. Govt.	109,885	91,768	109,885	91,768	109,885	91,768

FUNCTION: General Government
 DEPT: 418

ACTIVITY: Elections

OBJECTIVES:

Municipal elections are held to give citizens the opportunity to exercise their right in a representative democracy. The conduct of elections (City and special, including annexations) is under the jurisdiction of the city clerk.

LEVEL OF SERVICE:

General municipal elections are held in November of the even-numbered years. Special elections are held when called by the city council. City council members are elected for four-year terms during the general municipal election. Initiatives and referendums may also be included in the general municipal election or a special election. Special elections may also be used to fill the unexpired term of an elected official, a recall, or an annexation. The City is responsible for municipal elections. The administration of the election is conducted by contract with the County.

CHANGES OVER PREVIOUS YEAR:

The next general municipal election is scheduled for November 2016.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	-0-	1,000	-0-	6,700
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	-0-	1,000	-0-	6,700

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	-0-	1,000	-0-	1,000	-0-	1,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	-0-	1,000	-0-	1,000	-0-	1,000

FUNDING						
Gen. Govt.	-0-	1,000	-0-	1,000	-0-	1,000

FUNCTION: General Government
 DEPT: 419

ACTIVITY: Insurance/Non-Departmental

OBJECTIVES:

This activity provides for the various general insurance programs of the City and other non-department operations.

LEVEL OF SERVICE:

This activity provides insurance protection in the form of liability, automobile, fire, property damage, employment liability and loss through crime. Liability insurance is provided by a joint powers agreement through the Small Cities Organized Risk Effort (SCORE) with no self-insured retention, and a \$10,000,000 limit of coverage. All improved City property is covered through a private insurance company with SCORE as the broker with a \$2,000 deductible for fire and lightning, extended coverage, and vandalism and malicious mischief. This activity accounts for surety bonds for certain employees. This activity also provides a basic dental/vision program for employees.

Data processing, or information technology, includes the provision of information processing services for various City activities and the maintenance and operation of the City's web page for public use. Equipment is being continuously updated with the intent of replacement on a three year cycle.

The costs for membership or participation in the various municipal organizations are provided by this activity. These organizations include the League of California Cities, the League of Siskiyou County Local Agencies, and the Siskiyou County Local Agency Formation Commission. Transportation for the senior meals/nutritional program is provided by this activity. The maintenance and operation of the public access cable channel – Siskiyou Media Council is included in this activity. The required annual audit is funded under this activity as is the annual fees for the city treasurer.

CHANGES OVER PREVIOUS YEAR:

Capital outlay is for the computer replacement and software upgrade program within the General Government function.

The City has added employee and crime insurance coverage for 2016.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	18,000	18,000	17,244	18,800
Supplies & Other Services	246,669	187,000	214,443	189,345
Capital Outlay	15,000	-0-	1,375	
TOTAL	279,669	205,000	233,062	208,145

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	18,800	18,800	18,800	18,800	18,800	18,800
Sup. & Svc.	210,000	210,000	210,000	210,000	210,000	210,000
Cap. Out.	15,400	15,000	15,400	15,000	15,400	15,000
TOTAL	244,200	243,800	244,200	243,800	244,200	243,800

FUNDING						
Gen. Govt.	244,200	243,800	244,200	243,800	244,200	243,800

FUNCTION: Public Safety
DPT: 421

ACTIVITY: Police

OBJECTIVES:

The police activity is responsible for the protection of lives, and property of the citizens of Weed in order to provide a safe and healthy community to live, work, attend school, and share recreational/leisure activities. This is accomplished through enforcement of local ordinances and state laws. The enforcement of these laws and ordinances are accomplished at the local level with administrative hearings, and at the county /state/federal level with the apprehension of violators and prosecution in court. Special functions of the department include safety programs, juvenile delinquency control, and crime/narcotics prevention programs.

LEVEL OF SERVICE

To provide police protection on a 24 hours per day basis with a minimum staffing of one sworn officer on duty. Direct field supervisor of police officers will be provided on an as available, as needed, basis by the management and supervisory police personnel. Police activities remain constant with response to Class I crimes, as defined by the Uniform Crime Reporting Standards, Class II crimes, and calls for service expected to exceed 20,000 incidents. Based on previous year's data, this activity will include investigations of approximately 50 traffic accidents, the issuance of approximately 400 traffic citations for moving, parking, and equipment violations. Approximately 90 felons and 300 misdemeanants will be arrested. Patrolling will include residential and business districts, as well as the undeveloped area within the city, on a continuous basis involving approximately 140,000 vehicle miles. The downtown area will be patrolled on foot at various times. Twenty- four hour designated personnel provide public dispatching, acting as a fixed point of contact for the public. Continued participation with the countywide narcotics task force with one full-time officer, which provided for approximately 50 related arrests within incorporated areas and 120 outside city limits.

Community oriented policing has been an ongoing activity with proactive patrol activities such as vacation house watches, foot patrols, neighborhood watch, specialized night security patrol, citizen seminars, and community surveys.

The School Resource Officer is no longer a special assignment, rather it is the responsibility of all our Officers to build and maintain a strong relationship with our schools. Officers spend time at all schools with in Weed. Our department is also responsible for the safety and enforcement on the College of the Siskiyou's campus. To achieve this, officers are placed within the educational environment on several levels. The officer is involved in a variety of functions including: As a visible law enforcement figure on campus dealing with any law-related areas; As a classroom source for instruction in law topics; As an extension of the principal's office in dealing with specific areas or topics at the principal's request; As a source to teachers, parents, and students for conferences or on an individual basis; As a counseling source in law related areas which may affect the educational environment. Officers are in both uniform and plain clothes while on campus. Presentations cover such topics as bullying, internet safety and how to protect oneself from online predators, the dangers of underage drinking and alcohol use/abuse, dangers of underage smoking, and the consequences of making bad decisions.

The police investigative services provide skilled and professional service related to the investigation of criminal cases. An assigned investigator is responsible for the registration and supervision of sex, arson, and narcotics offenders. Officers frequently conduct compliance checks on those required to register to insure compliance and maintain a safe community. Investigators also review cold case files in an attempt to determine if new leads could be obtained. Investigators meet with witnesses, and review the evidence to determine if any avenue of investigation could be pursued, while remaining a point of contact for the victim or family.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget year.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	1,057,722	1,077,545	1,031,436	994,305
Supplies & Other Services	88,730	88,730	114,445	92,400
Capital Outlay	40,000	42,400	39,106	41,825
TOTAL	1,186,452	1,208,675	1,184,987	1,128,530

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	1,090,103	1,102,266	1,090,103	1,102,266	1,090,103	1,102,266
Sup. & Svc.	97,950	97,950	97,950	97,950	97,950	97,950
Cap. Out.	53,000	58,700	53,000	58,700	53,000	58,700
TOTAL	1,241,053	1,258,916	1,241,053	1,258,916	1,241,053	1,258,916

FUNDING						
General	1,187,254	1,211,119	1,187,254	1,211,119	1,187,254	1,211,119
General (COPS)	16,399	14,397	16,399	14,397	16,399	14,397
General (CLEEP Hi Tec)	2,400	2,400	2,400	2,400	2,400	2,400
Task Force (OT)	15,000	15,000	15,000	15,000	15,000	15,000
Transaction Tax	20,000	16,000	20,000	16,000	20,000	16,000
Total	1,241,053	1,258,916	1,241,053	1,211,119	1,241,053	1,211,119

FUNCTION: Public Safety
DEPT: 422

ACTIVITY: Fire

OBJECTIVES:

The fire activity is responsible for the prevention and suppression of land, vehicle and structural fires, and the response to requests for emergency medical aid, hazardous materials spills and accidents.

LEVEL OF SERVICE:

To provide for on-call availability emergency response 24 hours a day with a volunteer department headed by a volunteer chief, full-time administrative officer and a part-time temporary firefighter. To provide for basic life support on all medical emergencies. To review all new commercial and industrial construction permit applications for compliance with fire safety regulations and to inspect approximately 50 structures during the year for potential fire hazards. Maintenance of vehicles and emergency response equipment is provided for in this budget for the immediate response availability.

<u>2014 Incident Recap</u>	<u>No.</u>	<u>Response Time</u>
Total 911 calls	590	3.92 mins.
Fires (vehicles, nuisance, etc.)	27	
Structure Fires	252	
Wildland Fires	13	
Medical Emergencies	383	
Hazardous Materials	3	
Other (vehicle accidents, mutual and automatic aid)	163	

Training activities are scheduled on a monthly basis for 20 hours. The training includes state and federally mandated topics as well as discretionary subjects.

The students through the College work experience program are allowed to actually work and live in the fire station in a fire fighter capacity.

CHANGES OVER PREVIOUS YEAR:

This budget reflects continuing the agreement with CalFire for fire administration.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	42,566	42,739	50,082	51,526
Supplies & Other Services	190,000	195,700	158,946	198,500
Capital Outlay	12,000	12,000	11,296	10,600
TOTAL	244,566	250,439	220,324	260,626

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	64,649	64,256	64,649	64,256	64,649	64,256
Sup. & Svc.	189,352	189,352	189,352	189,352	189,352	189,352
Cap. Out.	10,000	12,000	10,000	12,000	10,000	12,000
TOTAL	264,001	265,608	264,001	265,608	264,001	265,608

FUNDING						
General	254,001	253,608	254,001	253,608	254,001	253,608
Transaction Tax	10,000	12,000	10,000	12,000	10,000	12,000
Total	264,001	265,608	264,001	265,608	264,001	265,608

FUNCTION: Public Safety
DEPT: 424

ACTIVITY: Animal Regulation

OBJECTIVES:

Animal regulation provides for the licensing, controlling, sheltering, adoption and disposal of dogs. It is the intent of this program to give citizens a quieter and healthier environment through a reduction in the number of dogs that run at large, and assurance that the dogs have been vaccinated for rabies. The control of other animals from being a health and safety nuisance is another charge of this activity.

LEVEL OF SERVICE:

To license approximately 300 dogs, which assures current rabies vaccination and identification. To have patrol services available by the current police and community services personnel to issue approximately 30 citations for various animal control ordinance violations, to have available the animal control officer to remove stray dogs that have been confined and to maintain the City pound facilities. During the year animals will be impounded until either claimed or destroyed. As requested by citizens, animal complaints will be investigated and calls for service will be followed through. The part time animal control officer is on duty an average of 22 hours per week for animal regulation enforcement and pound maintenance.

For a second year the Community Service Officers are concentrating efforts to address the issues associated with feral cats. The program began last year wherein they trapped, spayed/neutered, and then re-released the cats where they were picked up. This program is a recommended method to reduce the number of feral cats in neighborhoods.

Community Service Officers investigate animal complaints of loose dogs, dog and cat bites, animal cruelty and respond to calls for any animal in distress including sick or injured wildlife. They will also conduct educational programs and provide advice regarding animal care and wildlife control. A City Pound is maintained by the Community Service Officers who work diligently to locate a home for displaced pets.

Community Service Officers receive specialized training in the law of arrest, meeting the criteria of PC 832. This provides the officers with limited powers of arrest in order to issue animal regulation citations, endorsed by the Weed Municipal Code. This allows the sworn law enforcement officers to concentrate on high priority criminal cases, and remain available for emergency calls.

CHANGES OVER PREVIOUS YEAR:

Outgoing funds to 10-425-496 to cover vehicle maintenance costs.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	3,200	3,200	3,355	1,403
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	3,200	3,200	3,355	1,403

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	2,000	2,000	2,000	2,000	2,000	2,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	2,000	2,000	2,000	2,000	2,000	2,000

FUNDING						
General	2,000	2,000	2,000	2,000	2,000	2,000

FUNCTION: Public Safety
DEPT: 425

ACTIVITY: Police – COPS Program

OBJECTIVES:

The COPS Program activity accounts for the state program to provide funds to local law enforcement.

LEVEL OF SERVICE:

The City uses this funding source to provide for community service officers to enforce the Municipal Code and to provide a support role for other divisions of the police department. Job duties include animal control, dispatch, and enforcement activities including vehicle and nuisance abatements. Funding also provides for overtime within the department. Approximately 2,000 incidents and 200 public nuisance abatements investigations will be conducted by assigned Community Service Officers.

Much of the officer's time is devoted to getting property owners to clean up their property or abate other nuisances, such as abandoned vehicles. Nuisance abatements also require locating the property owner sending letters, photographing the nuisance/property, and making personal contact with the owner and/or tenant of the property. Once the contacts are made, the officer works with the owner or tenant to set up a program to have the nuisance abated.

The officer makes regular checks of the property to make sure the cleanup is being performed. If the tenant/owner fails to take the appropriate action to get the property cleaned up, a citation is issued and a court date is set. If the property is not cleaned up by the court date the officer appears in court and legal action is taken against the owner of the property to require the cleanup of the property or abatement of the nuisance.

A Community Service Officer will be assigned the position of Crime Scene Investigator for major crimes. The duties include evidence collection, fingerprinting, DNA collection, and crime scene photography. The officer works closely with Investigators to produce a solid criminal investigation for prosecution by the District Attorney's Office.

A Community Service Officer is also assigned the position of Property Manager. The property manager is responsible for all items of evidence booked into the Weed Police Department Evidence Room. The property manager oversees resources assigned to department staff to insure proper use and care. The property manager follows the Department of Justice guidelines to insure property is maintained, purged, and destroyed in a manner prescribed by law.

A Community Service Officer is assigned to oversee the city owned equipment of the police department. They are responsible to issue and monitor the use of the equipment by officers, seeing that all is in good working order.

CHANGES OVER PREVIOUS YEAR:

Incoming funds from 10-424-496 to cover vehicle maintenance costs

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	73,753	74,350	80,874	64,500
Supplies & Other Services	8,250	7,500	9,207	5,200
Capital Outlay	-0-	-0-		
TOTAL	82,003	81,550	90,081	69,700

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	75,201	77,203	75,201	77,203	75,201	77,203
Sup. & Svc.	8,400	8,400	8,400	8,400	8,400	8,400
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	83,601	85,603	83,601	85,603	83,601	85,603

FUNDING						
General (COPS)	83,601	85,603	83,601	85,603	83,601	85,603

FUNCTION: Senior Services
 DEPT: 426

ACTIVITY: Senior Services

OBJECTIVES:

With the adoption by the voters of the City of a Transaction and Use Tax, the City has funding to provide services to seniors within the community. This new department within the General Fund is intended to track the allocation and expenditures for senior services.

LEVEL OF SERVICE:

This program is new and the level of service to be provided has not yet been established by the City Council.

CHANGES OVER PREVIOUS YEAR:

Funding in FY 2015-16 is intended to purchase a used van for transportation. Funding in FY 2016-2017 will provide maintenance for the van and fund senior meals, provided that the Community Center is reconstructed.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	-0-	-0-	-0-	-0-
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	-0-	-0-	-0-	-0-

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	-0-	26,000	-0-	26,000	-0-	26,000
Cap. Out.	15,000	-0-	15,000	-0-	15,000	-0-
TOTAL	15,000	26,000	15,000	26,000	15,000	26,000

FUNDING						
Transaction Tax	15,000	26,000	15,000	26,000	15,000	26,000

FUNCTION: Public Safety
 DEPT: 440

ACTIVITY: Street Lighting

OBJECTIVES:

This activity provides for the installation, maintenance and operation of street lights and traffic control devices on roadways other than state highways.

LEVEL OF SERVICE:

Street Lighting is provided by contract with Pacific Power and Light. Most existing and all new lights installed are high-pressure sodium vapor type which is used to conserve energy. The remaining lights are mercury vapor type. The current inventory of lights is as follows:

Number	Type	Lumens
20	HPSV	22000
2	HPSV	16000
5	HPSV	9500
2	MV	7000
161	HPSV	5800

In addition to the above lights, there are on an electric meter the newly installed lights on North and South Weed Boulevard.

The City also shares part of the freeway interchange lighting with the state and the intersections of state highways with City Streets.

CHANGES OVER PREVIOUS YEAR:

There are no changes from the previous year

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	33,000	33,000	36,790	42,357
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	33,000	33,000	36,790	42,357

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	43,000	45,000	43,000	45,000	43,000	45,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	43,000	45,000	43,000	45,000	43,000	45,000

FUNDING						
General	43,000	45,000	43,000	45,000	43,000	45,000

FUNCTION: Public Safety

ACTIVITY: Emergency Services

OBJECTIVES:

To account for the federal and state funding received in repairing the damages caused by declared disasters.

LEVEL OF SERVICE:

To account for the expenditures made in responding and recovering during declared disasters.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	176,500
Supplies & Other Services	-0-	-0-	-0-	8,757,885
Capital Outlay	-0-	-0-	-0-	
TOTAL	-0-	-0-	-0-	8,934,385

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	\$7,000,000	\$2,000,000	\$7,000,000	\$2,000,000	\$7,000,000	\$2,000,000
Cap. Out.	100,000	100,000	100,000	100,000	100,000	100,000
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUNDING						
General	100,000	100,000	100,000	100,000	100,000	100,000
30 - OES/FEMA	\$7,000,000	\$2,000,000	\$7,000,000	\$2,000,000	\$7,000,000	\$2,000,000

FUNCTION: Community Development
 DEPT: 412

ACTIVITY: Planning

OBJECTIVES:

The Planning activity is responsible for the preparation, maintenance and modification of the long-range general plan for the development of the City and its environs. A planning commission of five members is appointed by the mayor with the approval of the city council for four-year overlapping terms. The planning commission chooses one of their members to serve as chairman to preside over meetings of the commission. The city clerk serves as the secretary for the planning commission. The planning commission is responsible to the City Council in recommending and implementing means to achieve the goals of the general plan. Certain decisions requiring judgment based upon public health, safety and welfare are the province of the commission. A planning department has been created by ordinance to prepare a master plan and perform duties necessary to carry out the instructions of the planning commission and the city council.

LEVEL OF SERVICE:

The planning commission holds their meetings at 7:00 p.m. on the first Wednesday of each month. At their meetings they are expected during the year to act on approximately one major subdivision, one to three minor subdivisions, one to three rezonings, approximately fifteen other zoning ordinance matters such as use permits and variances, the annual general plan review, and the capital improvement program recommendation. This activity is expected to continue to fluctuate with development activity. The city administrator currently acts in the capacity of the planning director in reviewing plans, public response, preparing reports, and handling other planning matters. A contract person or firm is used to provide professional planning advice for flexibility to meet the planning demands of the community. Consulting services to process applications are charged directly to the applicant and this budget figure will change to reflect this cost that is offset with a like amount of revenue.

CHANGES OVER PREVIOUS YEAR:

Funds are proposed for consulting services and for the training for commissioners. As the economy improves, the City is receiving a greater number of planning applications.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	15,000	15,000	8,012	15,000
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	15,000	15,000	8,012	15,000

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	20,000	20,000	20,000	20,000	20,000	20,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	20,000	20,000	20,000	20,000	20,000	20,000

FUNDING						
General	20,000	20,000	20,000	20,000	20,000	20,000

FUNCTION: Community Development
 DEPT: 423

ACTIVITY: Building Regulation

OBJECTIVES:

The building regulation activity provides for the issuance of permits, and the subsequent inspection for all construction related activities. In addition, to representing the public's interest in controlling new construction, this activity also provides consulting services to the owner-builder. The upgrading or elimination of buildings that may be a hazard to public safety also comes under the provisions of this activity.

LEVEL OF SERVICE:

The building inspector is charged with the enforcement of the latest adopted California Code of Regulations, Title 24, also referred to as the California building Standards Code. Approximately 60 permits are expected to be issued for single-family dwellings and 5 new commercial and industrial buildings, and 40 alterations or modifications to existing buildings. This increased activity is due to rebuilding following the Boles Fire.

CHANGES OVER PREVIOUS YEAR:

The budget reflects the hiring of a full-time building inspector by contract.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	25,000	20,000	24,367	45,155
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	25,000	20,000	24,367	45,155

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	87,000	87,000	87,000	87,000	87,000	87,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	87,000	87,000	87,000	87,000	87,000	87,000

FUNDING						
General		87,000		87,000		87,000
30 - OES/FEMA	87,000		87,000		87,000	

FUNCTION: Community Development

ACTIVITY: Community Development & Promotion

OBJECTIVES:

The community development and promotion activity provides for the enhancement of economic activity within the community, tourism promotion, share in the cost of community events, and community beautification programs such as trees, flowers and lighting.

LEVEL OF SERVICE:

Expenditures for the City's share of administering the enterprise zone are projected to remain the same. The various community development and promotion requests will be considered by the City Council during the second quarter of this budget period. Funding in the past has been to the Weed Chamber of Commerce, Weed Parks and Recreation District, Weed Museum, Downtown Revitalization Committee, Beta Sigma Phi, Mountain Community Television 15, the City of Weed, Enterprise Zone (Siskiyou County Economic Development Council), Weed Historic Tile Mural Committee, Weed Cemetery, and Chamber of Commerce Visitors' Center.

CHANGES OVER PREVIOUS YEAR:

Modifications in the budget allow for general fund expenditures to cover the cost of administering the enterprise zone.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	63,500	63,500	50,866	63,500
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	63,500	63,500	50,866	63,500

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	68,500	68,500	68,500	68,500	68,500	68,500
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	68,500	68,500	68,500	68,500	68,500	68,500

FUNDING						
20 – Community Development & Promotion	68,500	68,500	68,500	68,500	68,500	68,500

FUNCTION: Health

ACTIVITY: Solid Waste

OBJECTIVES:

The solid waste activity provides for the collection and disposal of solid waste generated within the city. The cost of this service is provided by the users on an equitable basis.

LEVEL OF SERVICE:

Through a contract collector, to provide for the collection of solid waste from each householder at least once a week and more frequent pickups from commercial/industrial/institutional users. To provide for the cost of disposing of the solid waste at a state approved site. To provide containers for the appropriate storage of the solid waste until collected. To encourage the reduction of solid waste entering the landfill site by education and recycling programs. To encourage through the "Adopt-A-Street" program community support against litter.

CHANGES OVER PREVIOUS YEAR:

The cost of this service is projected to change with the change in the consumer price index.

This budget proposes continuing a service started this three years ago of allowing residential customers the opportunity of disposing unwanted items without traveling out of town to the transfer station or paying the tipping fee during a two day period in either the fall and/or spring.

The current agreement with the collector automatically extend for another three years on June 30, 2013.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	508,973	390,000	498,784	478,330
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	508,973	390,000	498,784	478,330

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	480,000	500,000	480,000	500,000	480,000	500,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	480,000	500,000	480,000	500,000	480,000	500,000

FUNDING						
11 – Solid Waste	480,000	500,000	480,000	500,000	480,000	500,000

FUNCTION: Health
 DEPT: 437

ACTIVITY: Landfill

OBJECTIVES:

The landfill activity provided for the site and operation of a point for disposal of solid waste. The City owned site has now been closed for this purpose and is currently in the process of being secured in accordance with state law.

LEVEL OF SERVICE:

To provide for the administration, materials and services necessary to meet this year's obligation of a multi-year program to close the landfill site. The financing of this service is from the County's landfill closing fees.

CHANGES OVER PREVIOUS YEAR:

This activity remains open if there is a need to make expenditures associated with closing costs identified through the monitoring program.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	1,000	1,000	586	800
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	1,000	1,000	586	800

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	1,000	1,000	1,000	1,000	1,000	1,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	1,000	1,000	1,000	1,000	1,000	1,000

FUNDING						
11 – Solid Waste	1,000	1,000	1,000	1,000	1,000	1,000

FUNCTION: Health

ACTIVITY: Sewer

OBJECTIVES:

This sewer activity is responsible for the safe collection and transporting to the wastewater treatment facilities of wastewater entered into the City's system and the operation of the two wastewater treatment facilities. The types of sewage include both domestic and industrial. The cost of this service is provided by the users on an equitable basis.

LEVEL OF SERVICE:

To provide for the collection of domestic and industrial sewage from approximately 1,050 connections. To provide for the treatment and disposal of approximately 0.2 mgd (million gallons daily) of wastewater on the North system and approximately 0.25 mgd on the South system during dry weather with an average increase of around double those amounts during the wet weather periods. To dispose at an approved landfill of all sludge removed during the treatment process. To maintain lines on an as-needed basis when blockages occur within the sewer collection system. To assure that personnel and equipment are available on an on-call basis 24 hours a day. To maintain records of activity operations with summary reporting to the state.

CHANGES OVER PREVIOUS YEAR:

The cost of this service is projected to change with the seven-year rate increase as well as the change in the consumer price index.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	159,560	163,558	142,876	126,200
Supplies & Other Services	282,219	144,000	283,172	155,600
Capital Outlay	6,024	17,664	5,539	10,000
TOTAL	447,803	325,222	431,587	291,800

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	157,240	161,169	157,240	161,169	157,240	161,169
Sup. & Svc.	160,000	170,000	160,000	170,000	160,000	170,000
Cap. Out.	148,835	3,091	21,741	24,685	21,741	24,685
TOTAL	466,075	334,260	338,981	355,854	338,981	355,854

FUNDING						
80 & 83 - Sewer	466,075	334,260	338,981	355,854	338,981	355,854

FUNCTION: Health

ACTIVITY: Sewer Bond Payment

OBJECTIVES:

Sewer bonds are issued for the purpose of providing capital to construct facilities for the collection and treatment of wastewater. Revenue bonds are normally issued for this purpose with their payment secured by the revenue generated from the users of the facilities. This activity accounts for the 40-year sewer bonds issued in 1977.

LEVEL OF SERVICE:

To provide a timely payment of principal and interest on the 40-year sewer bonds issued in 1977. To retain the required minimum fund balance equal to one year's principal and interest payment. This balance is maintained in Fund No. 81.

CHANGES OVER PREVIOUS YEAR

The interest paid is reduced because of the payment each year on the bond principal. The bond principal payment was increased by \$2,000 in FY 2007-08 and will again increase a like amount in FY 2015-16. Otherwise, no changes are proposed in this budget.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	12,700	12,700	12,200	11,700
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	12,700	12,700	12,200	11,700

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	12,900	12,000	12,900	12,000	12,900	12,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	12,900	12,000	12,900	12,000	12,900	12,000

FUNDING						
81 - Sewer	12,900	12,000	12,900	12,000	12,900	12,000

FUNCTION: Transportation
 DEPT: 432

ACTIVITY: Street - Cleaning

OBJECTIVES:

The purpose of the street cleaning activity is to keep streets free and clear of debris, with special emphasis and exceptional cleaning of problem areas identified by previous experience.

LEVEL OF SERVICE:

To sweep all streets having curb and gutter with the business areas being swept two times a week and the residential areas on a weekly basis. During the winter months the streets are swept if the streets are free of snow, and after snow removal the cinders are removed. This activity also provides for the cost of emptying the street trash cans.

CHANGES OVER PREVIOUS YEAR:

The personnel cost reflect the actual activity. Capital outlay is for a 5 year lease purchase of a street sweeper.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	28,731	29,386	20,367	14,350
Supplies & Other Services	15,600	16,000	9,434	10,485
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	44,331	45,386	29,801	24,835

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	29,566	30,246	29,566	30,246	29,566	30,246
Sup. & Svc.	12,000	12,000	12,000	12,000	12,000	12,000
Cap. Out.	250,000	-0-	50,000	50,000	50,000	50,000
TOTAL	291,566	42,246	91,566	92,246	91,566	92,246

FUNDING						
General	291,566	42,246	91,566	92,246	91,566	92,246

FUNCTION: Transportation
 DEPT: 433

ACTIVITY: Street - Maintenance

OBJECTIVES:

The purpose of the street/storm drains activity is the repair, maintenance, and construction or reconstruction of City streets.

LEVEL OF SERVICE:

To provide for the maintenance of approximately 27 miles of streets including patching and seal coating.

CHANGES OVER PREVIOUS YEAR:

The capital outlay includes the five-year lease purchase a pickup truck beginning 05-06, and a grader and loader in 07-08 *but was deferred during the past budget period because of the projected reduced revenue.* This equipment is shared and cost prorated with other public works activities. Additional capital outlay to be shared with other activities included a backhoe and a pickup truck. The backhoe was purchased in 2013 on a five year lease purchase.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	169,037	173,458	223,231	164,800
Supplies & Other Services	119,700	119,700	141,640	119,700
Capital Outlay	26,024	45,464	5,539	45,464
TOTAL	314,761	338,622	370,410	329,964

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	162,377	166,598	162,377	166,598	162,377	166,598
Sup. & Svc.	119,700	119,700	119,700	119,700	119,700	119,700
Cap. Out.	99,862	154,079	81,474	157,862	81,474	157,862
TOTAL	381,939	440,377	363,551	444,160	363,551	444,160

FUNDING						
General	368,189	365,377	349,801	369,160	349,801	369,160
Transaction Tax	13,750	75,000	13,750	75,000	13,750	75,000
Total	381,939	440,377	363,551	444,160	363,551	444,160

FUNCTION: Transportation
 DEPT: 434

ACTIVITY: Street - Snow Removal

OBJECTIVES:

The snow removal activity provides for the clearing of public streets during snowy weather conditions to permit vehicle travel.

LEVEL OF SERVICE:

To provide for the clearing of snow on streets during and after snowfalls with first priority on major streets including those serving the business and institutional areas and second priority on the local streets. To improve traction on the streets during the times of snow activity by the use of cinders and/or other materials.

CHANGES OVER PREVIOUS YEAR:

This activity is weather related.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	51,207	52,321	36,093	8,288
Supplies & Other Services	39,100	39,100	41,648	35,517
Capital Outlay	6,024	3,864		3,864
TOTAL	96,331	95,285	77,741	47,669

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	51,271	52,387	51,271	52,387	51,271	52,387
Sup. & Svc.	39,000	39,000	39,000	39,000	39,000	39,000
Cap. Out.						
TOTAL	90,271	91,387	90,271	91,387	90,271	91,387

FUNDING						
General	90,271	91,387	90,271	91,387	90,271	91,387

FUNCTION: Transportation

ACTIVITY: Streets - Sidewalk

OBJECTIVES:

To make loans available to property owners to install new or replace defective sidewalks. The sidewalks installed are to current City standards for the safety of pedestrians.

LEVEL OF SERVICE:

To provide the financial loan to install the sidewalks on an as-needed basis or as requested. Loan payments are made to the City with interest.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget. If a request is made for a sidewalk program, funds can be considered to transfer for the loan program.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	-0-	-0-	-0-	-0-
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	-0-	-0-	-0-	-0-

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	-0-	-0-	-0-	-0-	-0-	-0-

FUNDING						
15 - Sidewalk	-0-	-0-	-0-	-0-	-0-	-0-

FUNCTION: Transportation
 DEPT: 417

ACTIVITY: Drainage

OBJECTIVES:

The purpose of the drainage activity is the repair, maintenance, and construction or reconstruction of City storm drainage system. Storm drain maintenance is performed on existing storm drains, ditches and other water courses primarily contiguous to developed property. The cost of this service is provided by the users on an equitable basis.

LEVEL OF SERVICE:

To provide for the maintenance of the storm drainage system including pipes, ditches, curb and gutters. During the winter season storm water is discharged to the Boles and Beaughan Creeks. To provide the planning for providing drainage service to meet future requirement. To administer the grants received for this activity.

CHANGES OVER PREVIOUS YEAR:

No changes are proposed in this budget.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	-0-	-0-	-0-	-0-
Supplies & Other Services	2,000	2,000	981	8,428
Capital Outlay	-0-	-0-	-0-	-0-
TOTAL	2,000	2,000	981	8,428

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	-0-	-0-	-0-	-0-	-0-	-0-
Sup. & Svc.	2,000	2,000	2,000	2,000	2,000	2,000
Cap. Out.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	2,000	2,000	2,000	2,000	2,000	2,000

FUNDING						
10 - General	2,000	2,000	2,000	2,000	2,000	2,000

FUNCTION: Culture and Leisure
 DEPT: 427

ACTIVITY: Library

OBJECTIVES:

This activity provides support services for a library facility to be available for the residents in and around Weed and for visitors to the community.

LEVEL OF SERVICE:

To provide the rental and some related expenses for a basic reading room with additional costs to be provided by the community.

CHANGES OVER PREVIOUS YEAR:

In late 2011 the City assumed the cost of utilities and one, part-time librarian. In March 2015 the citizens of the community approved a 0.25% Transaction and Use Tax to fund library activities, in addition to other General Fund expenditures. This budget reflects increased funding available through that tax.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Employee Services	17,000	17,000	17,372	13,035
Supplies & Other Services	7,600	7,600	3,836	3,954
Capital Outlay	-0-	-0-		
TOTAL	24,600	24,600	21,208	16,989

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	25,000	30,000	25,000	30,000	25,000	30,000
Sup. & Svc.	5,500	10,500	5,500	10,500	5,500	10,500
Cap. Out.	10,000	20,000	10,000	20,000	10,000	20,000
TOTAL	40,500	60,500	40,500	60,500	40,500	60,500

FUNDING						
10 - General						
Transaction Tax	40,500	60,500	45,000	60,500	40,500	60,500
Total	40,500	60,500	45,000	60,500	40,500	60,500

EXPENDITURES

FUNCTION: Public Utilities

ACTIVITY: Water

OBJECTIVES:

The water activity is responsible for obtaining, treating if necessary, and delivery of potable water to customers connected to the City system. Fire hydrants and sprinklers are connected to the water system for fire protection services. The cost of this service is provided by the users on an equitable basis.

LEVEL OF SERVICE:

To deliver potable water to 1,050 residential, commercial, and industry/institutional customers on a metered basis. To provide water for fire service to approximately __ hydrants. To provide for new connections and development as it takes place. To have personnel available on call at all times to handle emergencies in providing water service. To perform testing of the water supply, and chlorination when necessary, to assure compliance with required health standards.

CHANGES OVER PREVIOUS YEAR:

The capital outlay includes the five-year lease purchase of a backhoe approved in 2013. This equipment is shared and cost prorated with other public works activities.

EXPENDITURE SUMMARY				
	Prior Budget		Actual	Estimate
	FY 2013-14	FY 2014-15	FY 2013-14	FY 2014-15
Employee Services	192,073	197,005	145,397	156,452
Supplies & Other Services	120,000	124,000	137,964	191,500
Capital Outlay	6,024	6,664	5,539	6,612
TOTAL	318,097	327,669	288,900	354,564

BUDGET						
	Dept. Request		City Admin. Recommend		Council Adopt	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
Emp. Svc.	190,213	195,089	190,213	195,089	190,213	195,089
Sup. & Svc.	140,000	140,000	140,000	140,000	140,000	140,000
Cap. Out.	29,935	3,091	21,741	12,185	21,741	12,185
TOTAL	360,148	338,180	351,954	347,274	351,954	347,274

FUNDING						
12 - Water	360,148	338,180	351,954	347,274	351,954	347,274

CITY OF WEED
PERSONNEL ALLOCATION

CITY OF WEED
 Personnel Allocation
 for FY 2015-16 & FY 2016-17

Position	No. Authorized
City Council	
Mayor	1
Council Member	4
Total	5
Administration	
City Administrator	1
City Clerk	1
Total	2
Finance	
Director	1
Accts. Payable	1
Accts. Receivable	1
Office Clerk - PT	.75
Total	3.75
Police	
Chief	1
Police Sgt.	2
Police Cpl	1
Police Officer	5
Mechanic	.1
Total	9.1
Police Dispatch	
Police Admin. Clerk	1
Dispatcher	3
Dispatcher - PT	3
Total	7
Police Reserve	
Reserve Officer	6
Total	6
Total Police	22.1

Community Service	
CSO II	2
Total	2
Fire	
Chief – Volunteer	1
Mechanic	.1
Firefighter (temp)	.5
Volunteers	24
Totals	25.6
Animal Regulation	
Animal Control Officer - PT	0
Total	0
Library	
Librarian – PT	.75
Total	75
Public Works	
Director	1
Supervisor	1
Maintenance Man II	2
Waste Water Treatment	1
Maintenance Worker	2
Mechanic	.8
Total	7.8
Total Elected	5
Total Full Time	28
Total Part Time	12
Total Volunteers	24
TOTAL CITY PERSONNEL	69

**The following allocations are from the above
public works total**

Government Buildings	
Director	0.10
Waste Water Treatment	0.05
Maintenance Man II	0.35
Total	0.50

Water	
Director	0.25
Supervisor	0.20
Waste Water Treatment	0.05
Maintenance Man II	0.95
Maintenance Man II	0.75
Maintenance Man II	0.10
Mechanic	0.10
Total	2.40

Street Cleaning	
Director	0.03
Maintenance Man II	0.10
Mechanic	0.20
Total	0.33

Street Maintenance	
Director	0.32
Supervisor	0.60
Waste Water Treatment	0.05
Maintenance Man II	0.45
Maintenance Man I	0.40
Mechanic	0.20
Total	2.02

Snow Removal	
Director	0.05
Supervisor	0.05
Waste Water Treatment	0.05
Maintenance Man II	0.05
Maintenance Man II	0.05
Maintenance Man II	0.05
Maintenance Man I	0.05
Mechanic	0.20
Total	0.55

Sewer	
Director	0.25
Supervisor	0.15
Waste Water Treatment	0.80
Maintenance Man II	0.20
Maintenance Man I	0.45
Mechanic	0.10
Total	1.95